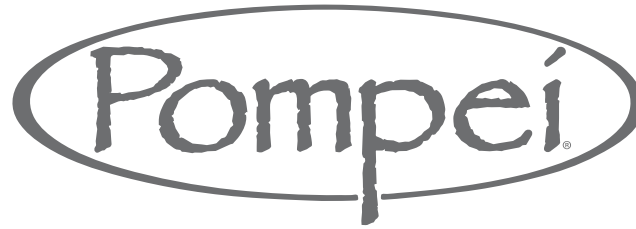


OPEN 7 DAYS A WEEK
FOR LUNCH & DINNER

LOCATION

1531 W. TAYLOR STREET
CHICAGO, IL 60607



General Banquet Information

info@pompeiusa.com or 312-421-5179

Room Requirements: A minimum of 25 or more guests is required for a private banquet room. Rooms are reserved in 3 hour increments and additional hours will be charged by the hour. Pompei allows one (1) hour decor set-up prior to event.

Banquet Packages: All packages are served with freshly baked Pompei bread & butter, soda and coffee and dessert. Our dressings, pastas, entrées, and desserts are made fresh daily at Pompei. Selections can be served Buffet Style or Family Style. There is no room rental fee if the Banquet Packages meet minimum requirements. Most packages include standard colored table linens and napkins. Custom color linens and chair covers available at an extra charge. Children 0-4 are free, children ages 5-10 are 1/2 price.

Custom packages: Custom packages are available upon request. Alternative selections available in the event of dietary restrictions are available at an additional charge. Menu substitutions may be made only upon the approval of the chef. ADA compliant. Handicapped accessible. Our banquet staff welcomes the opportunity to personalize your Banquet Menu; additional charges may apply.

Extras: Servers, Menus, AV equipment, music, specialty colored table linens, etc., can all be customized to meet your needs. Outside cake cutting, \$1 per guest. Corkage fee applies to all wine brought in from outside Pompei.

General information: Room capacity and sales minimums:

We have three rooms to accommodate your business or social event. Each individual room is designed to suit different size events, seating 25 to 90 guests. Pompei requires a food and beverage minimum. Specific room availability is subject to date and time requested. We may reassign rooms, particularly if there was a fluctuation in the attendance figures. No outside food or beverages may be brought into Pompei. **See banquet manager for more details or email us at info@pompeiusa.com**

La Stanza di Pompei - For events 40 to 90 guests

Dark, cherry wood accents give this largest room a warm traditional Italian feel. Complete with a full service bar and separate audio and visual capabilities. \$600 rental or minimum \$1000.

Café - For events minimum 25 to 40 guests

Beautiful four season room offers you private dining with outdoor ambience with an array of windows that open up to invite the outdoors in. Separate audio and visual capabilities. \$300 rental or minimum \$750.

Jut's - For events 40 to 80 guests

Unique, four season room with a retractable roof and an array of windows, complete with a service bar, was designed for large scale private dining. Complete with separate audio and visual capabilities. \$600 rental or minimum \$1000.

Deposits/cancellations: In order to guarantee a reservation, a \$250 deposit is required by cash or credit card. If your event cancels 60 days prior to your scheduled event, you will receive your full deposit amount. Parties cancelled within 60 days will retain Pompei credit toward another event.

Additional fees: A 20% gratuity and all applicable sales tax will be added to all food and beverage sales.

Reservations and final count: Your event reservation is booked once we have received a signed contract and deposit. The final guest count is due seven (7) business days prior to the event.

Special events menu: All menu packages are priced per person and include fresh Italian bread, butter & cheese, coffee, freshly brewed iced tea, fountain drinks, and dessert platter. All packages can be served both family style or buffet style, space permitting. Platters are replenished upon request and only until next course is served.



www.pompeiusa.com

3.999% Surcharge for Credit Card Payments



OPEN 7 DAYS A WEEK

FOR LUNCH & DINNER

Mon-Sun 10 - 9 pm



LOCATION

1531 W. TAYLOR STREET

CHICAGO, IL 60607

Banquet Service Agreement

Event Name: _____ Event Date: _____ Preliminary Guarantee: _____
 Event Start Time: _____ Event End Time: _____ Final Guarantee: _____
 Room Name: _____ Tax Exempt #: _____ Final Guarantee Menu Date: _____

Pompei and its staff are at your disposal to assist in the proper execution of your forthcoming function. All reservations and agreements are made upon, and subject to the rules and regulations of Pompei and the following conditions:

1. Client's guaranteed attendance must be received by this office no later than seven (7) business days prior to the function. If not received, the preliminary guaranteed number as estimated on the contract will be used as the guaranteed number and client will be billed as such. The guaranteed number may not be reduced. The client will be charged which ever is greater, the guaranteed guest count or the number of guests at the event.
2. For all functions booked in the private dining rooms, a \$500.00 deposit along with a credit card is required at the time of booking. Payments in full must be received seven (7) days prior to the event. Pompei accepts cash, credit cards, or company checks as final payment, NO personal checks accepted as final payment.
3. A 20% gratuity will be added to all food, beverage and liquor. Applicable Illinois State and local sales tax will also be added. A minimum food and beverage charge could be applied should the guarantee fall below the minimum requirement package.
4. Pompei will not be liable for damage to, or loss of any merchandise displayed or left anywhere. Client agrees to be responsible for any damage to the premises. Coat closet is available. Pompei is not responsible for lost or stolen items.
5. No food or beverages will be permitted from outside caterers.
6. Pompei waves any liability resulting from food taken off the premises by the patron or a guest after the event. Food is to be consumed on premises. Taking home left overs is not allowed.
7. In the event a function is canceled within 60 days of the event, the deposit will not be refunded; however, the deposit can be applied to a future event or catered offsite event.
8. Groups must have an agreed upon ending time based upon the booking needs of the room. The event will be charged an additional pro-rated amount of \$75 per half hour if the event goes over the contracted ending time. There is a three-hour limit on all parties.
9. We reserve the right to refuse alcoholic beverages to any customer who we deemed to be intoxicated or should not be served any more alcohol.
10. Room rental: If a food package is not selected then meeting room rates are available at an hourly rate of \$100 per hour for the Cafe and \$200 per hour for La Stanza and \$200 per hour for Jut's. A room rental fee will apply should the minimum food and beverage expenditure fall below \$1000 for La Stanza, \$1000 for Jut's, or \$750 for the Café. Minimum food totals do not include tax or gratuity.
11. No room decorations, signage, DJs or bands may be brought in without prior written notice and approval by Pompei.
12. Should your guarantee fall below the preliminary guarantee, we reserve the right to put the contracted event in the room we deem appropriately sized.
13. This agreement constitutes the entire agreement between the parties and may not be modified or amended except in writing, signed and dated by both parties. Changes or additions to this agreement must be initialed by both parties. It is the customer's responsibility to review all contract information.
14. Prices and menus are subject to change without notice.
15. Gluten Free options are available upon request at an additional charge. While Pompei carefully prepares all food in a common kitchen, we are unable to guarantee a completely gluten free environment.

_____	_____	_____
Pompei Representative	Customer Signature	Deposit
_____	_____	_____
Date	Date	Date Received
_____	_____	_____
Credit Card Number	Expiration Date	Phone
		Fax
		E-mail